

Bi-Annual Activity Report

General information				
Accredited contractor				
Accreditation number				
Contact person		Position		
Telephone		Email		
Bi-Annual period covered: 6 months	From _____ to _____ of _____			
Over-all OHS data across <u>all</u> current building and construction work for your Company				
Please provide only a <u>single</u> figure for accredited contractor company as a whole. Do not provide individual figures for each state or territory where accredited contractors operate.				
Workers' compensation premium rate during the period				
Number of accredited contractor employees during the period				
Number of claims for all projects during the period				
Average cost per claim for all projects during the period				
Number and details of any pending or completed prosecution action against the contractor by a State/Territory OHS authority during the period (include number with brief description of issues)				
Number and details of any workplace fatality during the period on a site in which the contractor was the accredited contractor				
OHS data for projects valued at <u>\$3 million</u> or more				
<i>* Refer to definition</i>	Scheme projects		Non-Scheme projects	
Number of projects undertaken during the period				
Total number of hours worked by all employees (company employees and subcontractor employees) on all sites during the period				
Number of Lost Time Injuries for all projects during the period				
Number of Medically Treated Injuries for all projects during the period				
Indicate the number of each type of notice issued during the period and give a brief description of the type of activities the notices were issued in relation to.				
<i>* Refer to definition</i>	Scheme projects		Non-Scheme projects	
	No.	Description	No.	Description
Improvement				
Prohibition				
Infringement				
Other (e.g. enforceable undertaking)				
Lost Time Injuries – mechanism of incident for projects valued at <u>\$3 million</u> or more				
Indicate the number of Lost Time Injuries (LTI's) sustained during the period by mechanism of injury. Please put the number of injuries in the corresponding boxes. Please refer to the definition to determine the mechanism that injuries fall within.				
Falls, trips and slips of a person (Group 0)		Hitting objects with part of the body (Group 1)		
Being hit by moving objects (Group 2)		Sound and pressure (Group 3)		
Body stressing (Group 4)		Heat, electricity and other environmental factors (Group 5)		
Chemical and other substances (Group 6)		Biological factors (Group 7)		
Mental stress (Group 8)		Vehicle incidents and other (Group 9)		

Positive Performance Indicators

Details of any positive performance indicators used by the accredited contractor during the period

Details of any peer or industry recognition for OHS performance of the accredited contractor during the period

Details of any key OHS initiatives implemented by the accredited contractor during the period

Any other relevant information

High Risk Construction Work

Indicate whether accredited contractor company undertook any high risk construction work during the period as defined below. Also indicate whether any such work involved a notifiable incident that an accredited contractor company had to report to the relevant OHS authority.	Work undertaken: Yes/No	Number of notifiable Incidents*
1. Construction work where there is a risk of a person falling two metres or more		
2. Construction work on telecommunications towers		
3. Construction work involving demolition		
4. Construction work involving the disturbance or removal of asbestos		
5. Construction work involving structural alterations that require temporary support to prevent collapse		
6. Construction work involving a confined space		
7. Construction work involving excavation to a depth greater than 1.5 metres		
8. The construction of tunnels		
9. Construction work involving the use of explosives		
10. Construction work on or near pressurised gas distribution mains and consumer piping		
11. Construction work on or near chemical, fuel or refrigerant lines		
12. Construction work on or near energised electrical installations and services		
13. Construction work in an area that may have a contaminated or flammable atmosphere		
14. Tilt-up and precast concrete construction work		
15. Construction work on or adjacent to roadways or railways used by road or rail traffic		
16. Work on construction sites where there is any movement of powered mobile plant		
17. Construction work in an area where there are artificial extremes of temperature		
18. Construction work in, over or adjacent to water or other liquids where there is a risk of drowning		
19. Construction work involving diving		

* Please refer to notifiable incident definition on page 12 of the 2009 Reporting Pack

Additional Comments:

Name:

Signature:

Position:

Date: