



Australian Government

Department of Education, Employment and Workplace Relations  
Office of the Federal Safety Commissioner

## Fact Sheet Reaccreditation

Under the Australian Government Building and Construction OHS Accreditation Scheme (the Scheme), only accredited companies can contract for Government-funded building work over certain thresholds. Companies can become accredited for up to three years.

At the end of this period, companies need to reapply for accreditation in order to stay accredited under the Scheme – this is known as ‘reaccreditation’.

Reaccreditation is an essential step for companies wanting to retain the benefits of being accredited, including improved OHS performance.

Any companies not intending to apply who are currently accredited should inform the Office of the Federal Safety Commissioner (OFSC).

### What is reaccreditation?

Reaccreditation is a requirement of the *Building and Construction Industry Improvement (Accreditation Scheme) Regulations 2005* (the Regulations).

Getting reaccredited is a more streamlined process than accreditation and involves two phases: a desktop assessment and an onsite audit. These two phases are a requirement of the Regulations and are designed to help the Federal Safety Commissioner (FSC) make an informed decision.

For the **desktop assessment** component, companies need to provide a copy of their AS4801 certificate and submit an application against all Scheme criteria. Companies are also assessed on their past performance and this assessment then determines whether a company requires a one or two day **onsite audit**.

As part of the FSC’s vision of a building and construction industry where no one is harmed, the OFSC will also use reaccreditation as an opportunity to run a targeted hazard campaign on mobile plant and equipment – one of the greatest causes of injury in the industry. Mobile plant and equipment will feature as a focus of the reaccreditation auditing process.

### How can my company apply?

Companies can apply from **1 July 2009**, by:

- submitting an application through FSC Online on [fsc.gov.au](http://fsc.gov.au) or
- submitting a postal application.

An Application Guide, including a user guide for FSC Online, will be available on [fsc.gov.au](http://fsc.gov.au).

**Companies should apply for reaccreditation at least six months before their accreditation expiry date to reduce the risk of entering a period of non-accreditation.**

If a company has not achieved reaccreditation at the time of their accreditation expiry date, they will be removed from the register of accredited companies. The OFSC will publish a list of expired companies already in the reaccreditation process on [fsc.gov.au](http://fsc.gov.au).

### Supporting your application

It’s important that companies provide all the necessary documentary evidence to support claims made in their application. The types of documentary evidence required will be outlined in the Application Guide available on [fsc.gov.au](http://fsc.gov.au).

### For further information you can:

- refer to the FAQs on the FSC website at [fsc.gov.au](http://fsc.gov.au)
- contact the FSC Assist Line on **1800 652 500**
- contact the OFSC via email at [ofsc@deewr.gov.au](mailto:ofsc@deewr.gov.au)

This fact sheet is correct as of 20 April 2009. Produced by the Office of the Federal Safety Commissioner.

The material contained in this fact sheet is for general information only. It does not reflect all the technicalities of the relevant law and you should seek legal advice in relation to your particular circumstances. The Australian Government, its employees and agents do not accept any liability for action taken in reliance on this document and disclaim all liability arising from any errors or omissions contained in this document.